Museum of Yachting Private Event Policies

The Museum of Yachting offers an unparalleled setting directly on the waterfront of Newport Harbor; additionally your guests will enjoy private access to one of the country's top sailing museums. Note: the museum can host mission-related events only.

Monday-Thursday Rates: (available June through October)
Museum Interior/Exterior: $2,500/4 hours, additional hours at $400/ea.

Friday-Sunday Rates: (available June through October)
Museum Interior/Exterior: $3,500/ 4 hours, additional hours at $400/ea.

The maximum number of guests for an interior event is approximately 100 but varies with different type of events, seated-dinner, theatre-style, standing, etc. Events with more than 100 guests require a tent on the lawn. (Note - With Tuesday as an exception, the Museum is open to the public daily from 10am-6pm. Limited setup may begin indoors at 5pm, but the Museum cannot be privatized until 6pm.)

All events are subject to approval by Museum of Yachting and RI State DEM authorities. A non-refundable deposit of 50% total venue rental fee is required to secure the date. Balance due 30 days prior to event date. The Lessee is also responsible for paying additional security and/or Fire Marshalls that may be required. A $1,000 damage deposit must be paid 30 days prior to commencement date of the event, to be returned to Lessee within fourteen days following the event minus any charges for damage. Any and all permits required to conduct a function must be obtained by Lessee. Contact the City Clerk's Office at Newport City Hall 401-846-9600. Lessee is also responsible for paying any additional security and/or Fire Marshall which may be required.

Bar Services:
Alcoholic beverages shall only be served by persons employed by the caterer that are licensed/insured. Caterer must provide certificate of insurance for liquor liability. Alcoholic beverages can only be sold by a caterer with a Class P liquor license issued from the City of Newport.

Conditions:

1. The serving of alcohol must end by midnight or 30 minutes before the end of the contract, whichever is earlier.
2. All guests must be off the premises by 11:00pm or at the ending time stated on the contract.
3. Smoking is not permitted in the building or within 25 feet of the structures.
4. All amplification must also be within prescribed limits of the City of Newport's Noise Ordinance and must end by 11:00pm.
5. Lessee is responsible for removal of all trash.

Staff:
The Lessee is additionally responsible for paying House staff at the rate of $15.00 per hour for a minimum of eight (8) hours to include set-up time and breakdown/clean-up at the conclusion of the event. Events with more than 250 guests may require additional staff.

Tents and Equipment:
Rental fees do not include the rental of tents, furnishings, or additional lighting. Lessee must provide above and remove from the premises at the conclusion of the function. Facility must be left in exact condition as found upon arrival (extra time will be granted for tent removal.) Tent and equipment vendors include the following:

- Newport Tent Company 401/683-9160
- Rhode Island Rentals 800/873-6888
- Taylor Rentals 401/846-6100

Caterer must carry $1 million comprehensive and liquor liability insurance.

- Fine Catering by Russell Morin 401/848-0472
- Blue Rocks Catering 401/846-9902
- Blackstone Catering 401/848-2030
- McGrath's Clambakes 401/847-7743

(The Museum of Yachting reserves the right to approve catering company.)

Transportation, Parking and other Amenities:

- Ample free parking is available adjacent to the Museum.
- Public Restrooms are located in the Visitors' Center adjacent to the Museum.
- Water Transportation may be arranged with Jamestown Ferry, 401/423-9900 or Oldport Launch Service, 401/847-9109.
- Dockage may be available for your event. Please call for details.
- Guest speakers, private tours and special exhibits may also be arranged for your event.

For more Information, contact:
Deirdre Opp at 401/848-5777, ext. 217 or dopp@iyrs.org